



INSTITUTE FOR HEALTHY COMMUNITIES AUSTRALIA LTD
ACN: 098 223 208



WA Alcohol and Other Drug Sector Quality Framework Peer Review Program Two Day Peer Reviewer Training Workshop

Outline:

The two-day Peer Reviewer Training Workshop has been specially designed to:

- Provide participants with an overview of the expectations of the WA Alcohol and Other Drug Sector Quality Framework
- How to evaluate evidence objectively
- Develop participant skills and knowledge of the principles of auditing, including:
 - Interview techniques
 - Observation skills
 - Document Review
 - Report writing
 - Making recommendations
- Provide participants with a framework to guide critical reflection of organisational systems and processes
- Increase participant knowledge in relation to the principles of continuous quality improvement

The workshop is designed to provide participants with the skills required to undertake reviews against the Quality Framework.

Learning Outcomes for participants include:

- Enhanced understanding of the Quality Framework
- Skills in reviewing practice against the expectations of the Quality Framework
- Exploration of strategies for implementing continuous quality improvement (plan, do, check, act cycle)

Prerequisites

A minimum of one year's experience in the WA Alcohol and Other Drug, and be supportive of the quality framework implementation. The workshop is a requirement for those wishing to become Peer Reviewers in the WA Alcohol and Other Drug Sector Quality Framework Review Program.

Workshop Key Competency Areas

The workshop can be divided into three key competency areas:

Competency Area One

Reviewer skills

- Reviewer attributes
- Interview techniques
- Observation skills
- Document review skills
- Evaluating evidence objectively
- Making recommendations
- Reporting findings

Competency Area Two

Knowledge of the Quality Framework

- History of the Quality Framework
- Quality Framework expectations
- Practical application of the Quality Framework to different service delivery contexts

Competency Area Three

Understanding of the Principles of Continuous Quality Improvement

- Principles of continuous quality improvement
- Identifying the Plan, Do, Check, Act (PDCA) cycle in practice
- Knowledge of structures and processes to support continuous quality improvement (CQI)
- Skills in developing Opportunity For Improvement (OFI) plans

Workshop Duration

Two days:

9:00am – 4:00 day one

9:00am – 3:00 day two

Cost

There is no cost to attend the workshop. Travel and accommodation for participants to attend the workshop will be arranged by the IHCA. Morning tea, lunch and afternoon tea will also be provided.

Registration of Interest

To register your interest, contact Wayne Flugge at WANADA on 08 9420 7326.